

ECHO App

Admin User Guide

This guide will show Admin how to navigate the use of the Echo Lock Manager App



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Introduction

Welcome to the ECHO Locker App! Our app turns your smartphone into a key for your ECHO smart lock, using NFC (Near Field Communication) technology. No more keys or combinations—just a tap to access your locker.

This guide will walk you through setup and usage, making it easy to start enjoying secure, keyless access. Let's get started!

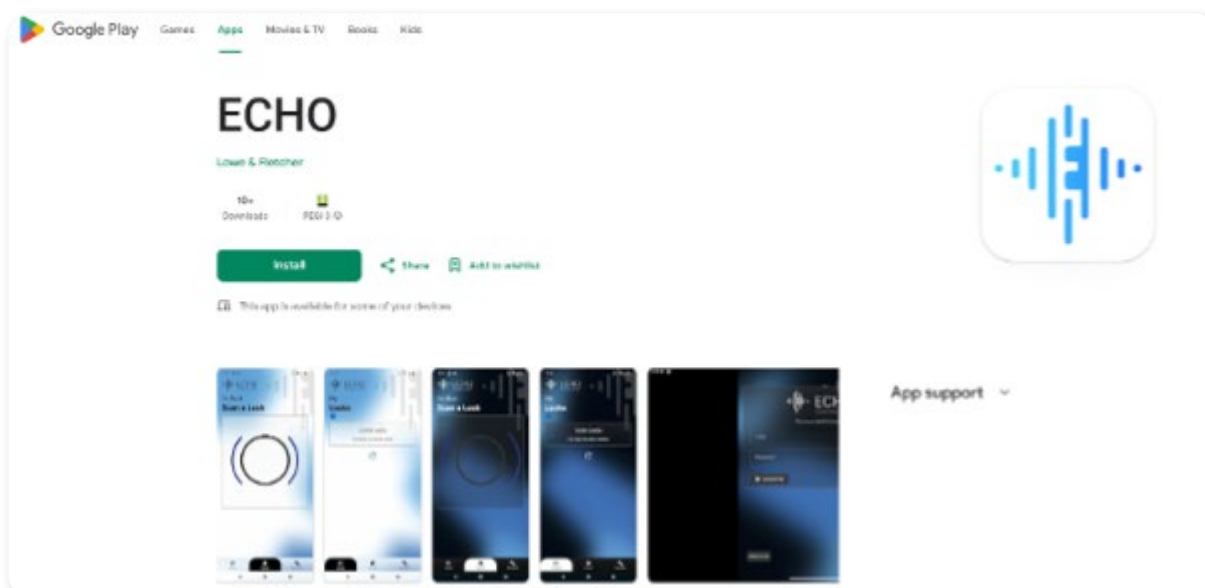
Pre-requisites:

Requirements

- ⊙ A mobile device with NFC capabilities.
- ⊙ An ECHO smart lock.
- ⊙ The "ECHO" app installed on your device.

Navigating the App Store

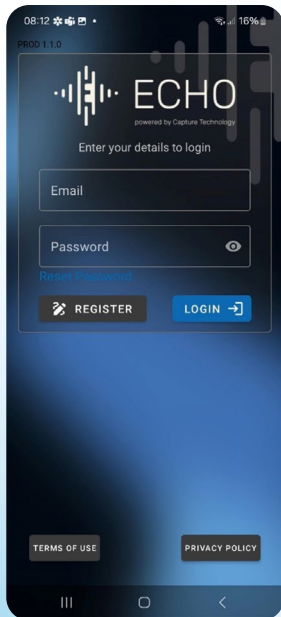
1. Navigate to the Apple/Google App Store and search for the "ECHO" app.
2. Once you've found the app, press the download button to install it.



ECHO User Steps

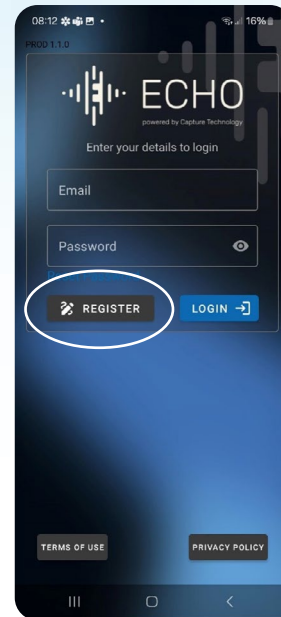
Step 1: Open the "ECHO" app

On your mobile device, navigate to the ECHO Application that you downloaded in the "Pre-Requisite" section.



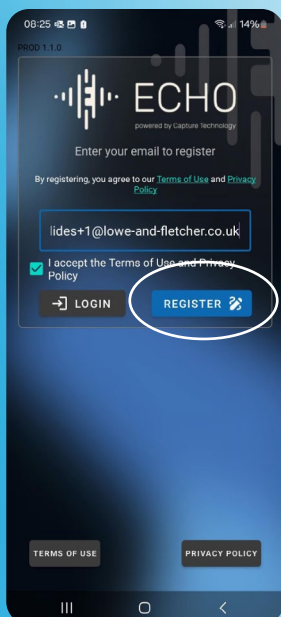
Step 2: Creating an account

Once the app is open, you will see the login page. Tap the Register button to start creating your account.



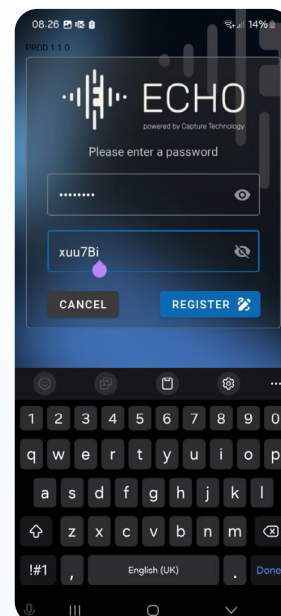
Step 3: Entering your email

After tapping Register, you'll be prompted to enter your email. Please ensure it's a valid email address, as you will receive a verification code. Tap Register again once your email is entered.



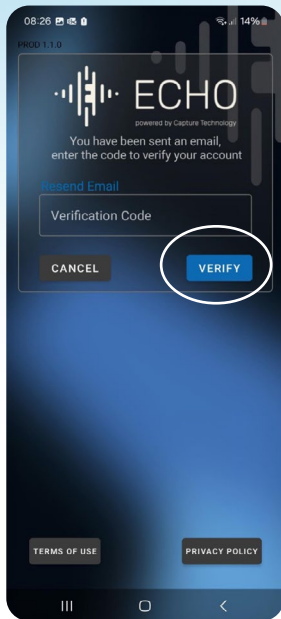
Step 4: Entering a password

You'll now be asked to create a password. Enter the same password in both the Password and Confirm Password fields, then proceed.



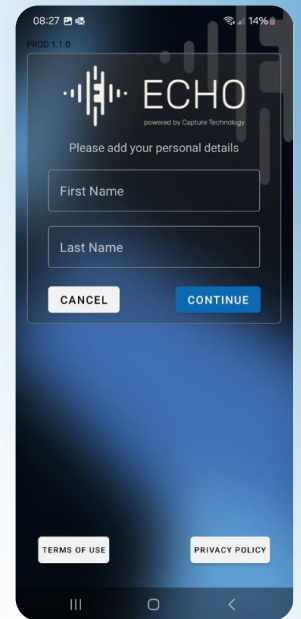
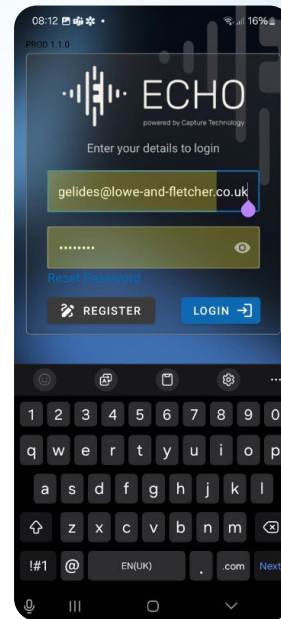
Step 5: Verifying your account

You will be taken to the Verification page, and an email with a verification code will be sent to you. Check your email, enter the code in the Verification Code field, and press the Verify button.



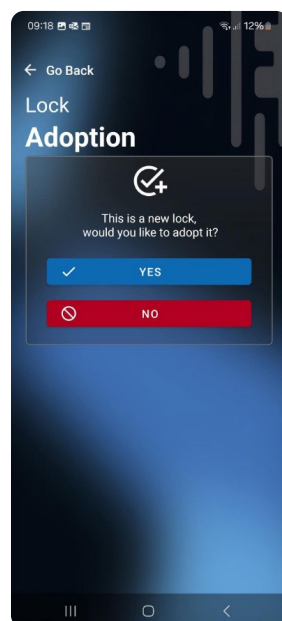
Step 6: Logging into the App

Once your account is verified, log in using the email and password you just created to access the ECHO app. Enter your First and Last Name and login again.



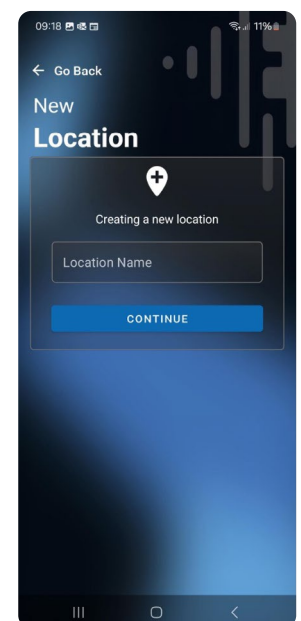
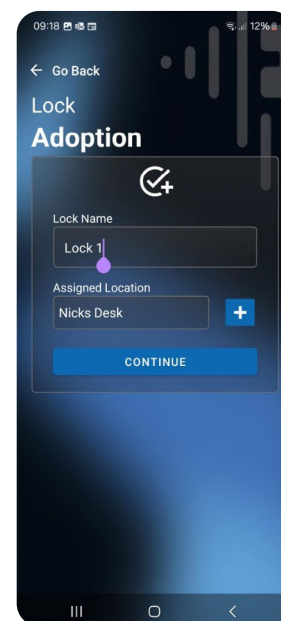
Step 7: Adding a locker

After logging in, you'll want to add a lock. Simply touch your mobile device to the Echo Lock, which will bring up the "Adopt Lock" page.



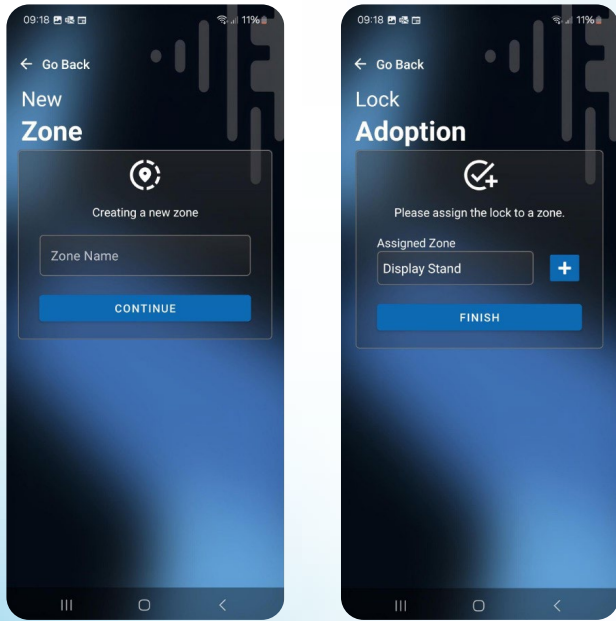
Step 8: Naming and assigning the locker location

Once you start the adoption process by touching your device to the lock, you will be prompted to name the lock and assign a location to it. If no locations are available, press the + button to create one.



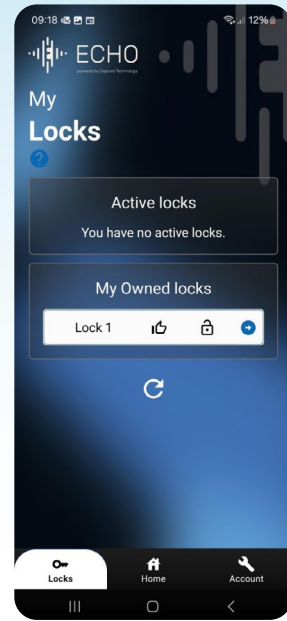
Step 9: Assigning the locker Zone

After naming and assigning a location, you'll need to assign the lock to a zone. If no zones are available, press the + button to create one, then tap Finish.



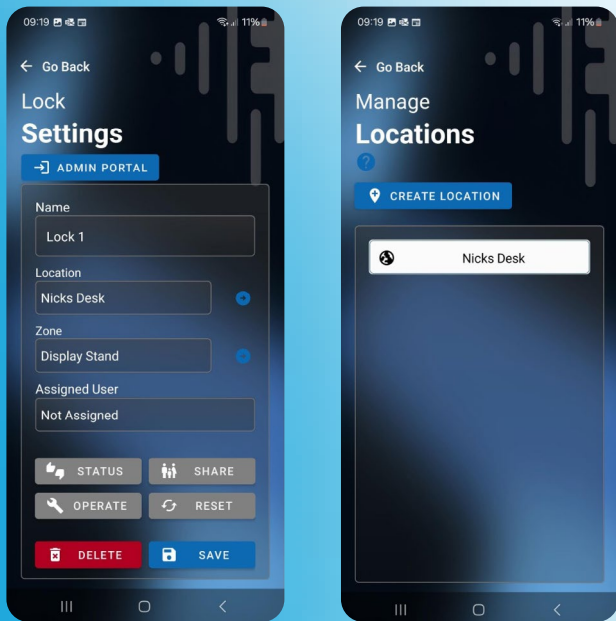
Step 10: Locker Added

Once you've entered all the necessary information, the lock will appear in your "Adopted Locks" list. Tap the Locks button in the bottom left corner to see it.



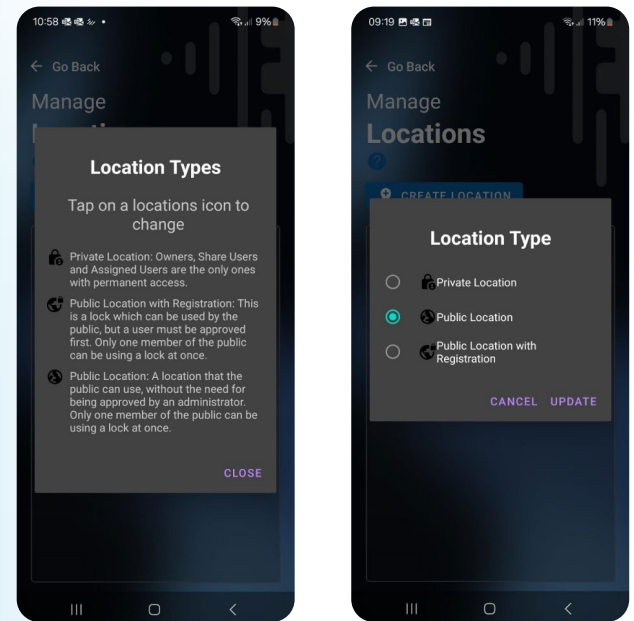
Step 11: Managing Locations

Click on the blue arrow to access the Locks settings, and then click on the blue arrow against the location. This will bring up the location list.



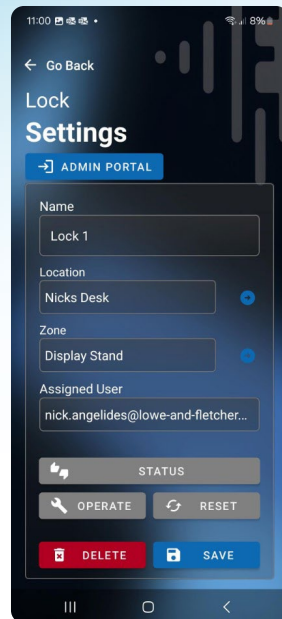
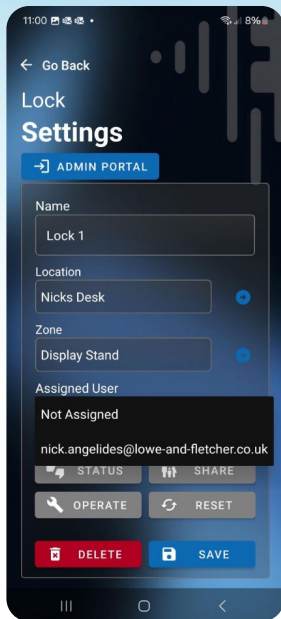
Step 12: Setting Location Mode

To change a location's mode, click the icon next to the location and select the desired mode. Descriptions of each mode are available in the (?) icon.



Step 13: Assigning a Lock (Private Mode)

In Private mode, to assign the lock, go back to the lock settings page, select a user from the dropdown, or enter the user's email directly.



Need help? We're all ears!



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