

# **RAS**<sup>®</sup> Self Service Operation

Using the software

#### Step 1

At the locker or storage area, scan the QR code with a smartphone to take you to the Remote Locking booking portal.







USER GUIDE



Step 2 Select "Book".



**Step 5** Select locker option required.



**Step 3** Check availability.

10:14 🗒 📽 🏝 🔸	<b>9.4 42</b> %
Book Your Locker	2
Already Registered? Click b	ere to login
Email	
Telephone	
First Name	
Last Name	
Address Line 1	
Address Line 2	
City	
Postcode	
Country	
Continue To Pa	syment
Check Availa	ibility
Terms & Conc	ditions
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**Step 6** Fill in your details (or login if already registered).



Step 4

Enter the required dates.



**Step 7** Complete the order (with payment

details if required).



#### Step 10

You will receive another email prior to the booked time confirming the location and the pin number to activate the lock.



**Step 8** The order confirmation will then appear on screen.



Step 9

You will receive an email notification confirming the location, dates and times and any applicable fee.





### **Administrator Portal**

The examples below are screenshots from the administrator portal showing locker allocations through self service operation.

#### **Administrator Dashboard**



#### Lock Allocation Scheduler

Dashboard	d Loo	ks <del>-</del>	Alloca	itions	Self S	ervice	Lock	ers	Users 👻	Sett	ings										
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Serial	Type	0:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	
000004	-5pc																				
000001	RAS																				
000002	NAS O																				
001052	RICO																				
000001	RAS U																				

## We're here and ready to help

We have been manufacturing mechanical locks, smart locks and locking systems for over 130 years and have sold millions of locking solutions globally. Supported by local experts and hundreds of global colleagues, we are your trusted partner for any locking requirement.

Visit our website for more information:

Lowe & Fletcher Inc www.loweandfletcherinc.com



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